

# FINAL DELIVERABLES ACCEPTANCE FORM

## Required Deliverables Checklist

### 1. Financial Documentation

- ☐ Final Financial Status Report (SF-425 or state form)
- ☐ Financial Reconciliation Worksheet
- ☐ Final invoice/payment request
- ☐ Budget variance explanations (if >10%)
- ☐ Documentation of unused funds returned

### 2. Performance Reporting

- ☐ Final Performance Report
- ☐ Performance measure achievement documentation
- ☐ LMI beneficiary documentation (if applicable)

### 3. Property and Equipment

- ☐ Tangible Personal Property Report (SF-428)
- ☐ Equipment disposition documentation

### 4. Compliance Documentation

- ☐ NEPA environmental review completion documentation
- ☐ BABA final compliance certification
- ☐ Davis-Bacon certified payrolls and compliance statements
- ☐ Procurement documentation

### 5. Final Deliverables

- ☐ As-built drawings (construction projects)
- ☐ Warranties and O&M manuals
- ☐ Final project photos
- ☐ Permits and approvals
- ☐ Record retention documentation

## Review Status

☐ APPROVED

☐ DEFICIENCIES IDENTIFIED

## Deficiencies/Notes:

[Document any deficiencies or additional requirements here]

## Project Manager Certification

I have reviewed all closeout deliverables and certify that all requirements have been met or deficiencies have been documented.

Project Manager Signature:

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Date:

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